

## **Notice of Quincy Housing Authority Board of Commissioners' Meeting**

**Date:** February 17, 2016  
**Time:** 5:00 p.m.  
**Place:** 80 Clay Street, 12<sup>th</sup> Floor, Tobin Towers, Quincy, MA 02170

The meeting location is fully accessible to persons with disabilities. Upon reasonable notice, the Authority will attempt to provide auxiliary aids which will allow persons requiring such aid to participate fully in the meeting.

- I. Roll Call**
- II. Pledge of Allegiance**
- III. Minutes Approval**
  - Motion to approve the minutes of the January 20, 2016 Regular Board Meeting.
  - Motion to approve the minutes of the February 3, 2016 Special Board Meeting.
- IV. Harborview Residents' Committee, Inc.**
- V. Residents' Council for Elderly/Disabled Residents of the QHA**
- VI. Administration**
- VII. Executive Director Report/QHA Update**
- VIII. Facilities Report/Occupancy/Maintenance/Modernization**
  - Motion to approve and authorize the execution of a Contract for Financial Assistance for Capital Improvement Work Plan 5001, Amendment #6 by The Commonwealth of Massachusetts Department of Housing & Community Development and between the Quincy Housing Authority in the amount of \$10,400.00, making the new Amended Award, \$7,867,579.00. The current amended award including's CFA amendments #7 & #8 is \$10,454,876.00. Previously approved.
  - Motion to approve and authorize out of State travel for Richard Wakhweya from April 12<sup>th</sup> – April 14<sup>th</sup>, 2016 to attend HCV Housing Quality Inspectional training. Training costs \$950.00 plus hotel accommodations.
  - Motion to sign Letters of Appreciation for Victoria Shen and Rachael Shen for outstanding work in organizing the historical plans of the QHA. Previously working through the Quincy Youth Works program Victoria and Rachael have completed a computer log and filing system to create efficient use of site plans and building plans for future projects and planning.
  - Motion to Award a contract to BSC Group Inc. for the design and construction administration for the Parking Lot Renovations and Expansion and Walkway Repairs at Tobin Towers in the amount of \$35,600. BSC Group is a DHCD "house-doctor" that was assigned to this project. DHCD has approved the Work Order Scope of Services and the design fee.

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- Motion to Approve the Certificate of Completion – Consolidated for Dimitrios C Contracting Corp. for the Ceiling Replacement at Riverview and approve Final Payment to the contract in the amount of \$8,581.85

**IX. Report on Public Housing**

- In accordance with the FY 2014 Appropriations Act QHA is required to establish flat rents at no less than 80% of the applicable Fair Market Rent.  
Effective immediately the new flat rents shall be:

1 Bedroom	\$1,009
2 Bedroom	\$1,254
3 Bedroom	\$1,556
4 Bedroom	\$1,719

**X. Section 8 Leased Housing Report**

**XI. Financial Report/Review of financial statements**

**XII. Motion to adjourn.**